

**MINUTES OF THE ZEALS ANNUAL PARISH COUNCIL MEETING
HELD AT THE VILLAGE HALL, ZEALS ON THURSDAY 23 MAY 2024**

<https://zealspc.org.uk/>

The meeting was opened at 7.15pm

PRESENT: Cllrs C Spencer (Chair), J Gray, L D'Ambrumeni, M Gibbons, D Corbin, P Thomas
Mrs F Hill (Clerk),

Wiltshire Council - Cllr G Jeans

5 members of the public present.

1. APOLOGIES FOR ABSENCE – Cllr A Patch

2. DECLARATIONS OF INTEREST - None received.

3. ELECTION OF CHAIRMAN

Cllr Spencer stood down as Chairman and was re-elected as Chairman.

Proposed by Cllr D'Ambrumeni

Seconded Cllr Gibbons.

Approved 5 – 0 – 1

Cllr Spencer signed the Declaration of Acceptance of Office.

4. ELECTION OF VICE-CHAIRMAN

Cllr Gray was elected as Vice-Chairman

Proposed by Cllr Spencer

Seconded by Cllr D'Ambrumeni

Approved 5 – 0 – 1

Cllr Gray signed the Declaration of Acceptance of Office.

5. MINUTES

The minutes of the Annual Parish Meeting on 4 May 2023 were approved and signed as a correct record.

Proposed by Cllr Gray

Seconded by D'Ambrumeni

Approved 6 – 0 – 0

6. POLICY REVIEW

The Standing Orders adopted 2013 were reviewed and approved

The Financial Regulations adopted 2014 were reviewed and approved

The Code of Conduct was reviewed and adopted

The Scheme of Delegation was reviewed and adopted

Proposal for the policies to be approved and adopted proposed by Cllr Gray

Seconded D'Ambrumeni.

Approved 6 – 0 – 0

7. CALENDAR OF MEETINGS 2024/5 - the dates for the meetings for the coming year were agreed

- 25 July 2024
- 26 September 2024
- 28 November 2024
- 23 January 2025
- 27 March 2025
- 22 May 2025

- 22 May 2025 Annual Parish Council Meeting
- 22 May 2025 Annual Parish Meeting

The meeting was closed at 7.25 pm.



Note: The minutes will be reviewed and formally ratified by the PC at the next Annual Parish Council Meeting.