

NOTICE OF A PARISH COUNCIL MEETING

Dear Councillors,

I hereby give notice that on Thursday 23 November 2023, a meeting of Zeals Parish Council will take place at the Village Hall, Zeals at 7 pm. All members of the Council are summoned to attend for the purpose of considering and resolving upon the business set out hereunder.



Signed by Fran Hill, Clerk

Date: 17 November 2023

PUBLIC SESSION

An opportunity for members of the public or other authorities to address the Council on any agenda item or matter concerning the village.

Wiltshire Council Report - Cllr G Jeans

AGENDA

ZPC 23/45 TO RECEIVE AND AGREE APOLOGIES FOR ABSENCE

ZPC 23/46 DECLARATIONS OF INTEREST

- (i) To consider any written requests for dispensations by the clerk.
- (ii) To receive any declarations of interest

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Zeals Parish Council Code of Conduct for Members and by the Localism Act 2011

ZPC 23/47 TO APPROVE AND SIGN AS A CORRECT RECORD THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON THE 28 September and the planning meeting held on 7 November 2023.

ZPC 23/48 ACTIONS FROM PREVIOUS MEETING (not covered by other agenda items)

ZPC 23/49 CLERKS REPORT

ZPC 23/50 FINANCE MATTERS

- (i) To note the balance of the account. £4715.81 (31/10/23) in current account and £10,090.87 in the deposit.
- (ii) The Parish Council is asked to RESOLVE to pay the following: and additional amounts that come in after the agenda is sent out.

Mrs Hill Salary Allotment #prize £20 Ream of Paper £5.25 18/9/23 – 31/10/23 24 ½ @£13.17 = £322.67 Expenses inc Homeworking allowance (£8pm = 8pm) oct	£363.92	
HMRC Tax and NI for Clerk	£0.00	By DD
Adrian Light Grass cutting 14/10, @ £45	£90	

Water 2 Business - Allotment water	£124.68	
Mrs R Corbin - Wreaths	£19.99	
SLCC Renewal ½ share with Stourton with Gasper	£52.50	
ZV News – to agree in principle as long as the magazine remains in circulation	£50	
Mere Link	£150	
Churchyard of St Martins	£250	

(iii) To note payments paid out under delegated powers:

Jimmy Flynn – website	445.00	
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(iv) Council is asked to RESOLVE to agree the budget for 2024/25

(v) Council is asked to RESOLVE to request a precept of £6247.74

(vi) Council is asked to RESOLVE to increase the clerks pay to £14.21 in line with the NALC Pay scales from 1 April 2023. The back pay will be paid at the January meeting.

ZPC 23/51 PLANNING APPLICATIONS

(i) Applications to consider at the meeting: or any urgent applications that come in after the agenda goes out

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(ii) Applications considered/determined since last meeting: For Information

Application	Zeals PC Comment	Wiltshire Council Decision
PL/2023/08602 – Extend and alter previous barn conversion – Lower Zeals Farm	Support	
PL/2023/09220 – upgrade of existing telecommunications base station St Martins Farm	Support	
PL/2023/ - works to a protected tree – Oak House Portnells Lane	Support	Approve with conditions
PL/2023/08243 Works to Trees – Lady Croft Portnells Lane	Support	No objection
PL/2023/08017 – Eden Grove Erection of an outbuilding to be used for office space and holiday accommodation and installation of solar panels on roof of dwelling	Support	Approve with conditions
PL/2023/06061 – Fountain Cottage Erection of new Garage	Object	Approve with conditions
PL/2023/00624 – Land adjacent to Quarryfields Estate variation of condition 2	No objection	Approve with conditions

ZPC 23/52 COMMUNITY GOVERNANCE REVIEW –

Council is asked to discuss the detailed updates and to RESOLVE to approve the next steps.

ZPC 23/53 WESTFIELD PLAYGROUND

- (i) Update on checks - Cllr Patch

ZPC 23/54 ALMSHOUSE CHARITY

- (i) Council is asked to RESOLVE to endorse the request from Seeds for Success to help them with their search for alms-houses for youngsters.

ZPC 23/55 COMMUNITY EMERGENCY CONTACTS

- (i) Council is asked to RESOLVE to consider who should be the emergency contact for the village.

ZPC 23/56 VILLAGE HALL REPAIRS

- (i) Council is asked to discuss and RESOLVE a way forward to help the Chair of the Village Hall following her recent email of 7 November (previously circulated).

ZPC 23/57 CORRESPONDENCE Council is asked to note the items below

Email from Wiltshire Council 15/11/23 asking for Emergency Contacts (previously circulated)
Email from Seeds 4 success asking for an endorsement (previously circulated)

ZPC 23/58 ITEMS FOR NEXT AGENDA

- (i) Community Governance Review
- (ii)

ZPC 23/59 DATE OF NEXT MEETING –Thursday 25 January 2024 at the Village Hall at 7.00 pm. There will be a Village Hall meeting immediately before this at 6.45pm

Members are reminded that the Council has a general duty to consider the matters above in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status or disability), Crime & Disorder, Health & Safety and Human Rights.