

NOTICE OF A PARISH COUNCIL MEETING

Dear Councillors,

I hereby give notice that on Thursday 27th March 2025, a meeting of Zeals Parish Council will take place at the Village Hall, Zeals at 7pm. **All** members of the Council are summoned to attend for the purpose of considering and resolving upon the business set out hereunder.

Lisa

Signed by Lisa Gilby, Clerk

Date: 20th March 2025

PUBLIC SESSION

An opportunity for members of the public or other authorities to address the Council on any agenda item or matter concerning the village.

Wiltshire Council Report - Cllr G Jeans

AGENDA

ZPC 24/65 TO RECEIVE AND AGREE APOLOGIES FOR ABSENCE

ZPC 24/66 DECLARATIONS OF INTEREST

- (i) To consider any written requests for dispensations by the clerk.
- (ii) To receive any declarations of interest

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Zeals Parish Council Code of Conduct for Members and by the Localism Act 2011

ZPC 24/67 TO APPROVE AND SIGN AS A CORRECT RECORD THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON THE 23rd JANUARY 2025 AND MINUTES OF THE VILLAGE HALL MEETING ON THE SAME DATE.

ZPC 24/68 FINANCE MATTERS

- (i) To note the balance of the account. **£31,927.07** (28/02/25) in current account and £10,251.75 in the deposit account.
- (ii) The Parish Council is asked to RESOLVE to pay the following payment and any that come in after the agenda has been sent out.

Account	Amount	Chq Number
Mrs Hill Salary Pay for Jan 13.5 hours @ £14.84 = £200.34 Homeworking £8 (Jan) Holiday pay, based on 10 months of the year which is 4.7 weeks of holiday pay due: 240 hrs full year / 52 = 4.6153846 x 4.7 holiday weeks = 21.7 hrs holiday = £322.03	£530.37	
Miss Gilby Salary 1/2/25 – 28/2/25	£237.60	

HMRC Tax and NI for Clerk	£TBC	By DD
Invoice for the repair of road sign	£91.00	

(iii) To note payments paid out under delegated powers:

WALC Invoice for Clerks Training (19/3/25)	£48.00	
--	--------	--

ZPC 24/69 PLANNING APPLICATIONS

(i) Applications to consider at the meeting: or any urgent applications that come in after the agenda goes out

PL/2025/01643 ST.MARTINS CHURCH, PORTNELLS LANE Notification of proposed works to trees in a conservation area		

(ii) Applications considered/determined since last meeting: For Information

Application	Zeals PC Comment	Wiltshire Council Decision
PL/2025/00200 - Proposed Works to Trees in a Conservation Area ST MARTINS FARM, CHAPEL LANE, ZEALS, WARMINSTER, BA12 6NZ T1 Damaged in storm Darragh. Fell. T2 Crown lift over footpath and highway T3 Split stem remove split limb.	No Objection	

ZPC 24/70 RELOCATION OF SID

(i) Council is asked to **DISCUSS** the possible relocation of the SID (speed indicator device)

ZPC 24/71 ROAD SURFACING / GULLY EMPTYING / POTHOLES

- (i) Council is asked to **DISCUSS** and **RESOLVE** a way forward with road surfacing on Bells Lane / Chapel Lane / Fantley Lane / footpath to Leaping Frogs.
- (ii) The Discretionary Gully Service Programme 2025 – The Council is asked to **DISCUSS** and **RESOLVE** which 5 gullies need the work due to commence 9th March 2026.
- (iii) The Council is asked to note that the pot hole near White Cross Lodge, Zeals has been reported to Wiltshire Council and the case has been assigned to a contractor for resolution. Case closed as pothole now filled, email conformation on 18/3/25

ZPC 24/72 WESTFIELD PLAYGROUND BREAKAGES

- (i) Council is asked to **DISCUSS** and **RESOLVE** the need to have the kick boards on the monkey bars and fireman's pole replaced / repaired. Also the removal of some graffiti on the fence near the entrance gate.

ZPC24/73 ELECTION DOCUMENTATION

The council is asked to **DISCUSS** the documentation the councillors have to fill in for the upcoming election and the date it needs to be submitted

ZPC24/74 ALLOTMENTS

The Council is asked to **DISCUSS** and **RESOLVE** finding one person to act as a liaison between the tenants on the allotments and the Parish Clerk.

ZPC 24/75 ITEMS FOR NEXT AGENDA

(i)

ZPC 24/76 DATE OF NEXT MEETING –Thursday 22nd May 2025.

Members are reminded that the Council has a general duty to consider the matters above in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status or disability), Crime & Disorder, Health & Safety and Human Rights.