

NOTICE OF A PARISH COUNCIL MEETING

Dear Councillors,

I hereby give notice that on Thursday 28 November 2024 a meeting of Zeals Parish Council will take place at the Village Hall, Zeals at 7pm. **All** members of the Council are summoned to attend for the purpose of considering and resolving upon the business set out hereunder.



Signed by Fran Hill, Clerk

Date: 21 November 2024

PUBLIC SESSION

An opportunity for members of the public or other authorities to address the Council on any agenda item or matter concerning the village.

Wiltshire Council Report - Cllr G Jeans

AGENDA

ZPC 24/46 TO RECEIVE AND AGREE APOLOGIES FOR ABSENCE

ZPC 24/47 DECLARATIONS OF INTEREST

- (i) To consider any written requests for dispensations by the clerk.
- (ii) To receive any declarations of interest

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Zeals Parish Council Code of Conduct for Members and by the Localism Act 2011

ZPC 24/48 TO APPROVE AND SIGN AS A CORRECT RECORD THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON THE 26 SEPTEMBER 2024.

ZPC 24/49 FINANCE MATTERS

- (i) To note the balance of the account. **£23,899.32** (31/10/24) in current account and £10,217.00 in the deposit account.
- (ii) The Parish Council is asked to RESOLVE to pay the following payment and any that come in after the agenda has been sent out.

Account	Amount	Chq Number
Adrian Light - grass cut @ £45 30/9 24/10 8/11	£135	
WALC – Councillor Training – invoice yet to be received as training delayed	£40 TBC	
Mrs Hill Salary 1/9/24 – 30/10/24 35 1/2 @ £14.17 = £503.04 Expenses inc Homeworking allowance (£8pm = 8pm) September -October = £16 Back Pay April – October 136 1/4 hrs @0.67 = £91.29	£610.33	
JG Poynton – allotment rent	£150	
HMRC Tax and NI for Clerk	£TBC	By DD
Jimmy Flynn Website and hosting	£165	

(iii) To note payments paid out under delegated powers:

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(iv) Council is asked to RESOLVE to agree the budget for 2025/26

(v) Council is asked to RESOLVE to request a precept of £6247.64. There is no increase in this since the previous year.

(vi) Council is asked to RESOLVE to use £6000 CIL money from EMR to cover the parish councils contribution to the repairs on the village hall.

(vii) Council is asked to RESOLVE to increase the clerks pay to £14.84 in line with NALC pay scales from 1 April 2024.

(viii) Council is asked to RESOLVE to pay the new clerk monthly directly into the bank. Set up as a standing order for the contractual 20 hours per month. This ties in with the monthly record that is logged with HMRC. Overtime, expenses and homeworking allowance to continue to be paid at meetings and holiday pay to be paid at the end of the year if appropriate.

(ix) Following interviews taking place after the agenda has gone out Council is asked to RESOLVE to employ a new clerk to commence from 1 December, providing a suitable one is interviewed.

(x) Council is asked to RESOLVE to pay for a handover period and in light of Christmas to allow the old and new clerk the time to handover everything by the January meeting.

PLANNING APPLICATIONS

(i) Applications to consider at the meeting: or any urgent applications that come in after the agenda goes out

PL/2023/07051 Boyes Transport Yard Appeal		
PL/2024/09763 Fountain Cottage Retention of Fountain Cottage as an independent dwelling		

(ii) Applications considered/determined since last meeting: For Information

Application	Zeals PC Comment	Wiltshire Council Decision
PL/2024/07873 High View Portnells Lane. Alterations and extension to bungalow	Support	Approve with conditions

ZPC 24/50 COMMUNITY INFRASTRUCTURE LEVY - CIL

(i) Council is asked to **RESOLVE to** include a bus shelter for the bus stop in the projects to be considered for the CIL monies.

ZPC 24/51 TRAFFIC

(i) Council is asked to RESOLVE to request an initial speed limit assessment in respect of increasing the 30mph stretch from Bourton to Zeals. To note this would only be for the distance within the Zeals, Wiltshire stretch. The survey would need to be carried out by LHFIG at a cost of £3100 for which Zeals Parish Council will be liable for 25% (£775). This figure has not been included in the budget.

- (ii) Council is to RESOLVE to consider a request to remove the bollards at the entrance to the allotments. The senior engineer for traffic at Wiltshire Council states he would not be recommending this approach but the resident states it is a dangerous exit. This needs to go through LHFIFG.
- (iii) Council is asked to RESOLVE to consider an email sent by a resident regarding the pressure washer and cars parked at the car wash.
- (iv) Council is asked to RESOLVE to consider the flooding in Bells Lane, following the visit of the parish steward.

ZPC 24/52 EMERGENCY HUB

- (i) Council is asked to RESOLVE to consider if the Parish Council should sign up to the emergency hub being set up by Wiltshire and Swindon Prepared. Council should consider if this should be combined with the hall committee who are already provide an emergency hub at the hall.

ZPC 24/53 WESTFIELD PLAYGROUND

- (i) Council is asked to RESOLVE to agree the offer from Wiltshire Council to transfer the lease (125 years) on Westfield Playground over to Zeals Parish Council. Wiltshire Council will pay over the sum of £35,3920.32 on the transfer.
- (ii) Council is asked to RESOLVE to consider the use of Round-up on the playground following the response from Wiltshire Council, or to use an alternative non-toxic method to remove the weeds.

ZPC 24/54 WEBSITE & EMAILS

- (i) Council is asked to RESOLVE to consider the impact and timing of new emails following the announcement legislation will change giving all parish councillors a .gov.uk email address. The Clerk has discussed this with the website host and there will be an additional cost as the .gov.uk domain will have to be bought through the government at a higher cost than current domains. This has been budgeted for. It has been suggested we wait until May to instigate anything so that if there is a change in councillors there only needs to be one change over.

ZPC 24/55 CORRESPONDENCE Council is asked to note the items below

- (i) Email from Wiltshire council 1/10 noting maintenance of trees does not warrant a grant (previously circulated)
- (ii) Email from Paul Shaddock 2/10 re traffic issues (previously circulated)
- (iii) Email from Craig Campbell 4/10 re use of Roundup. (previously circulated)
- (iv) Email from resident 30/10/24 re the car wash – parking / spray (previously circulated)
- (v) Email from chair of Wiltshire bridleways 4/11/24 regarding the visibility from the bridleway on Bonham Lane. (previously circulated)
- (vi) Email from resident 16/11/24 regarding the flooding in Bells Lane

ZPC 24/56 ITEMS FOR NEXT AGENDA

- (i)

ZPC 24/57 DATE OF NEXT MEETING –Thursday 23 January 2025, immediately following a hall trustees meeting.

Members are reminded that the Council has a general duty to consider the matters above in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status or disability), Crime & Disorder, Health & Safety and Human Rights.