

NOTICE OF A PARISH COUNCIL MEETING

Dear Councillors,

I hereby give notice that on Thursday 30 March 2023, a meeting of Zeals Parish Council will take place at the Village Hall, Zeals at 7 pm. All members of the Council are summoned to attend for the purpose of considering and resolving upon the business set out hereunder.



Signed by Fran Hill, Clerk

Date: 23 March 2023

PUBLIC SESSION

An opportunity for members of the public or other authorities to address the Council on any agenda item or matter concerning the village.

Wiltshire Council Report - Cllr G Jeans

AGENDA

ZPC 22/68 TO RECEIVE AND AGREE APOLOGIES FOR ABSENCE

ZPC 22/69 DECLARATIONS OF INTEREST

- (i) To consider any written requests for dispensations by the clerk.
- (ii) To receive any declarations of interest

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Zeals Parish Council Code of Conduct for Members and by the Localism Act 2011

ZPC 22/70 TO APPROVE AND SIGN AS A CORRECT RECORD THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON THE 26 JANUARY 2023, PLANNING MINUTES OF THE 10 AND 28 FEBRUARY 2023.

ZPC 22/71 ACTIONS/MATTERS ARISING FROM PREVIOUS MEETING (not covered by other agenda items)

- (i) *Insurance for the Coronation.*
- (ii) *Update on query over planning permission at fountain cottage pl/2022/04563*

ZPC 22/72 CLERKS REPORT

- (i) Councillors are asked to consider funding the Clerk to start her FILCA qualification. The total price is £120 + VAT. Stourton with Gasper PC have agreed to fund half the cost.
- (ii) Cllrs are asked to consider the options for a new council laptop and resolve to purchase this as soon as possible. Also to share the cost of Microsoft 365 with Stourton with Gasper £60/2= £30

ZPC 22/73 FINANCE MATTERS

- (i) To note the balance of the account. £4531.48 (1/3/23)
The clerk is quite excited to report that she is now receiving statements from the bank and is able to view them digitally online. For information she cannot make payments online.
- (ii) The Parish Council is asked to RESOLVE to pay the following: and additional amounts that come in after the agenda is sent out.

Mrs F Hill Salary	£438 tbc	Incl tax / ni to HMRC
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HMRC Tax and NI for Clerk	£tbc	By DD
Mrs Hill expenses inc Homeworking allowance (£8pm = £16) February – March	£32 tbc	
G Edgar Allotment Expenses 2022-2023	£15	
Plant World – Green Pastures as per item ZPC 22/79 £500 + £100 VAT	£600	

(iii) To note payments paid out under delegated powers:

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ZPC 22/74 PLANNING APPLICATIONS

- (i) Applications to consider at the meeting: or any urgent applications that come in after the agenda goes out

PL/2022/01499 - Boyes Lorry Park – adherence to Planning conditions

- (ii) Applications considered/determined since last meeting:

PL/2022/07386 – Stonehaven		Approved with conditions
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ZPC 22/75 COUNCIL VACANCIES

- (i) Thanks to former Cllr Hole-Jones
- (ii) Code of Conduct
- (iii) Planning Councillor
- (iv) Thanks to former Clerk G Edgar who is relinquishing his role of Allotment Manager
- (v) Allotment Manager

ZPC 22/76 HIGHWAYS

- (i) Council is asked to resolve what action we should take following the message from Wiltshire Council (previously circulated) about the newly erected fence on Bells Lane.
- (ii) Council asked to discuss Traffic Calming Build-outs.
- (iii) Council is asked to discuss and resolve if we should contract out the work on grass edges - Cllr Patch / Cllr Gibbons

ZPC 22/77 WESTFIELD PLAYGROUND

- (i) Update on checks - Cllr Patch

ZPC 22/78 LEAPING FROGS – RENT REVIEW

- (i) Council is asked to resolve to increase the rent from Leaping Frogs in accordance with the clear formula set out in the original lease. The calculation for review circulated.
- (ii) Council is asked to resolve if the rent is to be backdated to 2022 the 2nd 5 year review date or to charge from September 2023 for a period of 4 years till the next 5 year review.

ZPC 22/79 GREEN PASTURES

- (i) Council is asked to note the correspondence with ZYT in respect of the Trees on Green Pastures. Council is asked to resolve to pay Plantworld as per amount in Finance Matters above.

ZPC 22/80 CORONATION PLANS

- (i) Update on plans – Cllr d’Ambrumenil

- (ii) Council is asked to re-consider where the family can plant the tree as Tulse Hill is not in our remit to allow.
- (iii) Council is asked to Resolve to ask Seeds 4 Success to help with cleaning the Green in time for the coronation party – Cllr d’Ambrumenil

ZPC 22/81 WESSEX INTERNET

- (i) Council is asked to discuss and resolve whether to invite Wessex Internet to attend a meeting and explain further or to pursue the information given

ZPC 22/82 NOTICE BOARDS

- (i) Council is asked to discuss how to utilise the spare board outside Cllr Corbin’s house - Cllr Crbin

ZPC 22/83 CORRESPONDENCE Council is asked to note the items below

- (i) Email from Cllr Jeans 23/2/23 – re Highways Issues in Zeals (previously circulated)
- (ii) Email from D Button of Wiltshire Council re Fencing on Bells Street (previously circulated)
- (iii) Emails from ZYT 1/3/23, 6/3/23 and 13/3/23 regarding trees and VAT (previously circulated)
- (iv) Emails from Wessex Internet 15/02/23 and 23/2/23 (previously circulated)
- (v) Email from resident 15/3/23 re Boyes Lorry Park
- (vi) Email from resident 6/3/23 re fly tipping Wolverton Lane

ZPC 22/84 ITEMS FOR NEXT AGENDA

ZPC 22/85 DATE OF NEXT MEETING –Thursday 4 May 2023 at the Village Hall at 7.00 pm

- 4 May 2023 Annual Parish Meeting.
- 4 May 2023 Village Hall Committee Meeting
- 4 May 2023 Annual Parish Council Meeting
- 4 May 2023 General Parish Council Meeting

Members are reminded that the Council has a general duty to consider the matters above in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status or disability), Crime & Disorder, Health & Safety and Human Rights.