

# ZEALS PARISH COUNCIL

Parish Clerk - Mrs Fran Hill Email [clerk-zealspc@outlook.com](mailto:clerk-zealspc@outlook.com)

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Dear Councillors,

I hereby give notice that on Thursday 4 May 2023, immediately after the Annual Parish Meeting. The Annual Parish Council Meeting of Zeals will take place at the Village Hall, Zeals. All members of the Council are summoned to attend for the purpose of considering and resolving upon the business set out hereunder.



Signed by Fran Hill, Clerk

Date: 27 April 2023

## AGENDA

### 1. APOLOGIES FOR ABSENCE

### 2. DECLARATIONS OF INTEREST

- a. Members are asked to confirm Register of Interests on Wiltshire Council website are up-to-date.

### 3. ELECTION OF CHAIRMAN

- a. To Elect Chairman and receive Chairman's Declaration of Acceptance of Office.

### 4. ELECTION OF VICE-CHAIRMAN

- a. To Elect Vice-Chairman

### 5. CO-OPTION OF NEW PARISH COUNCILLOR

- a. To vote to co-opt a new councillor

### 6. MINUTES

To approve as a correct record the minutes of the last Annual Parish Council Meeting held on 12 May 2022 (already circulated).

### 7. POLICY REVIEW

Review and approve the Standing Orders adopted 2013  
Review and approve the Financial Regulations adopted 2014  
Review and adopt the Code of Conduct  
Review and adopt Scheme of Delegation

### 8. CALENDAR OF MEETINGS 2022/23

To agree the calendar of meeting for the coming year

- 27 July 2023
- 28 September 2023
- 23 November 2023
- 25 January 2024
- 28 March 2024
- 23 May 2024
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- 23 May 2024 Annual Parish Council Meeting
- 23 May 2024 Annual Parish Meeting