

**MINUTES OF THE ZEALS ANNUAL PARISH COUNCIL MEETING
HELD AT THE VILLAGE HALL, ZEALS ON THURSDAY 21st MAY 2026**

<https://zealspc.org.uk/>

The meeting was opened at 1838

PRESENT: Cllrs C Spencer (Chair), J Gray, P Thomas, A Patch, L D'Ambrumenil, M Gibbons.
Ms L Gilby (Clerk),
Wiltshire Council - Cllr G Jeans
9 members of the public present.

1. APOLOGIES FOR ABSENCE – None

2. DECLARATIONS OF INTEREST – All councillors present confirmed that their Register of Interests on Wiltshire Council website are up to date

3. ELECTION OF CHAIR

Cllr Spencer stood down as Chair and was re-elected as Chair.

Proposed by Cllr D'Ambrumenil, Seconded Cllr Gray

Approved 5 – 0 – 0

Cllr Spencer signed the Declaration of Acceptance of Office.

4. ELECTION OF VICE-CHAIR

Cllr Gray was elected as Vice-Chair and Head of Planning

Proposed by Cllr Spencer, Seconded by Cllr D'Ambrumenil

Approved 5 – 0 – 0

Cllr Gray signed the Declaration of Acceptance of Office.

5. MINUTES

The minutes of the Annual Parish Meeting on 22nd May 2025 were approved and signed as a correct record.

Proposed by Cllr Patch, Seconded by Cllr D'Ambrumenil

Approved 5 – 0 – 0

6. POLICY REVIEW

The Standing Orders adopted 2013 were reviewed and approved

The Financial Regulations adopted 2014 were reviewed and approved

The Code of Conduct was reviewed and adopted

The Scheme of Delegation was reviewed and approved

The IT Policy was reviewed and approved

Proposed by Cllr Patch, Seconded Cllr D'Ambrumenil

Approved 5 – 0 – 0

7. CALENDAR OF MEETINGS 2025/6 - the dates for the meetings for the coming year were agreed

- 16th July 2026
- 17th Sept 2026
- 19th Nov 2026
- 21st Jan 2027
- 18th March 2027
- 20th May 2027
- 20th May 2027 Annual Parish Council Meeting
- 20th May 2027 Annual Parish Meeting

The meeting was closed at 1843