

**MINUTES OF THE MEETING OF
ZEALS PARISH COUNCIL**

HELD ON

Thursday 24 November 2022, At Zeals Village Hall

(<https://www.hugofox.com/community/zeals-parish-council>)

The meeting was opened at 7.00 pm

PRESENT: Cllrs C Spencer (Chairman), D Corbin, J Gray, M Gibbons, Cllrs L d'Ambrumenil, A Patch
Mrs F Hill (Clerk)

PUBLIC SESSION

6 member of the public were present. Members of the public discussed the withdrawal of the recent planning application PL/2022/07519

Cllr G Jeans (WC) was present

ZPC 22/39 TO RECEIVE AND AGREE APOLOGIES FOR ABSENCE - Cllr C Hole-Jones, sent apologies which were approved

ZPC 22/40 DECLARATIONS OF INTEREST

- (i) To consider any written requests for dispensations by the clerk. None were received
 - (ii) To receive any declarations of interest – none were received
- Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Zeals Parish Council Code of Conduct for Members and by the Localism Act 2011.*

ZPC 22/41 COUNCIL APPROVED AND SIGNED AS A CORRECT RECORD THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON THE 22 SEPTEMBER 2022

Proposed Cllr Gibbons, seconded Cllr Spencer

Resolved 6 – 0 – 0

[for-against-abstain]

COUNCIL APPROVED AND SIGNED AS A CORRECT RECORD THE MINUTES OF PLANNING MEETING OF THE 4 OCTOBER

Proposed Cllr Gibbons, seconded Cllr d'Ambrumenil

Resolved 6 – 0 – 0

COUNCIL APPROVED AND SIGNED AS A CORRECT RECORD THE MINUTES OF THE PLANNING MEETING OF 19 OCTOBER 2022

Proposed Cllr Patch, seconded Cllr Gibbons

Resolved 6 – 0 – 0

ZPC 22/39 ACTIONS/MATTERS ARISING FROM PREVIOUS MEETING (not covered by other agenda items)

- (i) *Council noted that S106 monies for Nursing Home 20/11079/FUL had been earmarked towards pedestrian improvements on Castle Street and / or Castle Street/Gillingham Road/Mapperton Hill junction. Also that there was no notification yet that building works will commence. The Clerk will write to George Jeans and try and find out about any CIL due.*

ZPC 22/43 CLERKS EMPLOYMENT

- (i) Council **RESOLVED** to pay the new pay rate of £13.17ph for the clerk, to be backdated to July 2022. (Clerk has only been employed since July).
- (ii) Council **NOTED** pay role has now been set up with HMRC and Zeals Parish Council is now a registered employer.
- (iii) Council **RESOLVED** to set up a direct debit to HMRC for the Clerk's Tax and NI.

ZPC 22/39 FINANCE MATTERS

- (i) Council **NOTED** the balance of the current account £5849.11 as at 31 October 2022. Council also **NOTED** the clerk is still not receiving statements from the bank.
- (ii) The Parish Council **RESOLVED** authorise the clerk to apply for online banking. The first step of this is for her to become a signatory on the account. Payment authorisation will remain with 2 councillors.

Proposed Cllr Patch, seconded Cllr d'Ambrumeni

Resolved 6 – 0 – 0

- (iii) The Parish Council **RESOLVED** to pay the following:

Water 2 Water	£185.44	Chq 1078
Mrs F Hill Salary (including back pay)	£381.72	Chq 1079
HMRC Tax and NI for Clerk (for 4 months)	£161.40	By DD
Mrs Hill expenses inc Home working allowance (£8pm) October – November	£47.11	Chq 1080
Clifford T Shean no invoice yet in. agreed to estimate 1137 for defib	£132.00	Await invoice
ZV News	£150	Chq 1085
Churchyard St Martins	£250	Chq 1082
Mere Link Scheme	£150	Chq 1083
Christmas Tree	£75	Await invoice
D-Lux Plumbing	£96.00	Chq 1084

Proposed Cllr d'Ambrumeni, seconded Cllr Gibbons

Resolved 6 – 0 – 0

- (iv) Council **NOTED** payments paid out under delegated powers:

Mrs R Corbin – Remembrance Wreath ¼ of total	£20.00	Chq 1072
C J Dyer – re-issued cheque after bank did not allow cheque 1066 to go through	£5100.00	Chq 1073
Zeals Youth Trust VAT refund from D-Lux Plumbing	£248.60	Chq 1074
D Corbin - half share of Memorial Cleaning	£500.00	Chq 1075
Elite Playground – Adjustment for the closing of the gate	£90.00	Chq 1076
A Light – grass cutting	£90	Chq 1077

Proposed Cllr d'Ambrumeni, seconded Cllr Gibbons

Resolved 6 – 0 – 0

- (iv) **Annual Budget** – Council **CONSIDERED** the annual budget figures for 2023/4 – as per the draft report prepared by The Clerk. Council **AGREED** to try to curb the spending and draw down additional funds from the general reserves to cover next year's costs. The Clerk raised her concern that reserves would not last more than 2-3 years if we continue to draw down.
- (v) Council **RESOLVED** to request a precept from Wiltshire Council for the financial year ending 31 March 2024 of £5011.00. This is the same as last year's figure. It was **NOTED** that Wiltshire Council will set their own figures for their precept independently of Zeals Parish Council.

Proposed Cllr Gibbons, seconded Cllr d'Ambrumeni

Resolved 6 – 0 – 0**ZPC 22/40 PLANNING APPLICATIONS**

- (i) Applications to consider at the meeting:

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(ii) Applications considered/determined since last meeting:

ZPC 22/41 QUERY OVER PLANNING PERMISSION AT FOUNTAIN COTTAGE PL/2022/04563

Council **NOTED** concerns had been raised regarding the height of the cottage. **Cllr Hole-Jones** is checking that it is compliant with permissions granted.

ZPC 22/42 WESTFIELD PLAYGROUND

(i) Council **NOTED** the playground is looking tidier and the repairs required have been carried out.

ZPC 22/43 ALLOTMENTS

Council **NOTED** that the land owner is having the holly bushes trimmed. This will be carried out by the contractor and will include the use of traffic lights. The contractor will keep the bushes at a manageable level in the future. The cost will be borne by the land owner.

ZPC 22/44 GREEN PASTURES

- (i) Concern was raised over parking at the Green Pastures site during an event. Cars were parked both sides of Wolverton Lane reducing access for residents. They also parked up to the junction preventing visibility on to the road through Zeals. It was **AGREED** the Clerk will write to Seeds 4 Success and ask them to try to manage parking when events are on.
- (ii) Council **NOTED** we had been asked to remove the registered lease currently with Land Registry so Seeds4Success can register the new lease. **The Clerk** will check that the lease does not include the land rented from K Spencer and then begin the process of removing the old lease from the Land Registry.

ZPC 22/45 WOLVERTON CYCLING ISSUE

Council **NOTED** that Cyclists travel several abreast and very fast down through Wolverton causing a hazard for pedestrians, horses and residents. It was **AGREED** that there was not much the Council could do to prevent this happening. **Cllr Gray** will try to source an appropriate sign.

ZPC 22/46 CORONATION PLANS

Council discussed how to mark the Coronation of King Charles III in May 2023. It was **AGREED** to wait for the January meeting as the Village Hall committee may be organising something. A suggestion was to bring the annual BBQ forward to combine it.

ZPC 22/47 REPAIRS TO TRAFFIC CALMING ISLANDS

Council **AGREED** that **the Clerk** will write to Cllr George Jeans and ask for the repairs to be carried out. Currently the islands are no longer lit so drivers are not seeing them in the dark. The temporary signs are still present after several months. Councillors informed the meeting they regularly have to replace the warning arrows which get hit or moved

ZPC 22/48 ITEMS FOR NEXT AGENDA

No items were added.

Cllr Spencer sends his apologies and Cllr Gray will chair the meeting.

ZPC 22/49 DATE OF NEXT MEETING – The next meeting is on 26 January 2023

The meeting closed at 8.25pm