

**MINUTES OF THE MEETING OF
ZEALS PARISH COUNCIL**

HELD ON

WEDNESDAY 28 JULY 2022, At Zeals Village Hall

(<https://www.hugofox.com/community/zeals-parish-council>)

The meeting was opened at 7.02 pm

PRESENT: Cllrs C Spencer (Chairman), D Corbin, L d'Ambrumenil, J Gray, C Hole-Jones, A Patch
Mrs F Hill (Clerk)
Cllr G Jeans (Wiltshire Unitary Councillor)

PUBLIC SESSION

3 members of the public were present.

Cllr Spencer offered thanks on behalf of himself and that of the council to the outgoing clerk. He has been a huge support to the chairman and to everyone on the council. Members of the Council all wished him well in his retirement.

One member of the public introduced herself to the meeting. She has taken over as treasurer to the Village Hall Committee (VHC). Cllr Spencer thanked the outgoing treasurer of the VHC for all his hard work and welcomed the new treasurer.

2 members of the public left

ZPC 22/10 TO RECEIVE AND AGREE APOLOGIES FOR ABSENCE - CLLR GIBBONS sent apologies which were approved

ZPC 22/11 DECLARATIONS OF INTEREST

- (i) To consider any written requests for dispensations by the clerk. None were received
 - (ii) To receive any declarations of interest – none were received
- Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Stourton and Gasper Parish Council Code of Conduct for Members and by the Localism Act 2011.*

ZPC 22/12 COUNCIL APPROVED AND SIGNED AS A CORRECT RECORD THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON THE 12 MAY 2022 AND MINUTES OF A PLANNING MEETING ON 25 MAY 2022

Proposed Cllr d'Ambrumenil, seconded Cllr Gray

Resolved 6 – 0 – 0

[for-against-abstain]

ZPC 22/13 ACTIONS/MATTERS ARISING FROM PREVIOUS MEETING (not covered by other agenda items)

- (i) *Jubilee Tree - Discussion took place on where to plant the new Jubilee tree which Cllr Spencer's wife is sourcing. This will not be planted until later in the year so Cllrs can think about the location before next meeting. The decision will be deferred to September.*
- (ii) *Cherry Tree - An update on the old Cherry Tree - it can now be removed. Councillors were asked if they knew anyone who would like the wood in return for removing it. **CLLR D'AMBRUMENIL** will ask someone she knows.*
- (iii) *Memorial Maintenance - **CLLR CORBIN** updated council on the Memorial Maintenance. He has been able to secure £502 half of the cost of cleaning the*

*memorial, but the council will need to pay the same amount. It is suggested that this is done before any program of repair works is agreed. It was noted that the Memorial has Grade 2 listing and agreed **CLLR CORBIN** would speak to a Conservation Officer before we agree to any cleaning or repairs. Council members will visit the site next week to resolve the need for cleaning/repairs at this time.*

ZPC 22/14 FINANCE MATTERS

- (i) Council **NOTED** the balance of the account. £9,564.16 (Treasurer's Account) as at 1/6/2022.
- (ii) The Parish Council **RESOLVED** to pay the following:

Nick Gatehouse Forestry ; verges/hedges, public pathways and by commemorative trees	£225.00	Chq 1057
Adrian Light grass cutting, now 4 cuts and soccer pitch	£190.00	Chq 1061
KG Edgar Salary for June and July	£373.40	Chq 1058
KG Edgar Home office payment	£16	Chq 1059
KG Edgar expenses	£45.19	Chq 1060
Community First – increased cost on Chq 1056	£27.57	Chq 1062
AOS: payroll services for the coming year until March 2023	£155	Chq 1064
G Poynton - tap at allotments	£8.46	Chq 1063

Proposed Cllr Patch, seconded Cllr Gray

Resolved 6 – 0 – 0

- (iii) To note payments paid out under delegated powers: None

- (iv) Council **NOTED** that these payments approved at the meeting on 23 May have now been paid

- i. Community First - Village hall Insurance £659.15
- ii. (ii) Peter Clarke Community Fund refund £100
- iii. (iii) Adrian Light grass cutting 23/05 and 06/07 £90 (void)
- iv. (iv) Elite Playground Inspections Annual Report £78
- v. (v) Community First Parish Council Insurance £515.42

ZPC 22/15 PLANNING APPLICATIONS

- (i) Applications considered at the meeting:

Whitecross lodge – Demolition of existing dwelling and replacement with new dwelling	PL/2022/05463	Under consultation - it was agreed to have a site meeting on Monday 1 August 5.30
--	---------------	---

- (ii) Applications considered/determined since last meeting:

Row Farm	PL/2022/03600	Planning has gone through
Row Farm	PL/2022/03450	Planning has gone through
Boyes Depot	PL/2022/01499	Will be approved
Fountain Cottage	PL/2022/04563	Awaiting decision
Zeals House Orangery	PL/2022/04667	Awaiting decision

ZPC 22/16 WESTFIELD PLAYGROUND

- (i) To consider the latest Inspection Report (already distributed) it was noted that the report showed no urgent actions but it was agreed that the playground was in need of weed clearing, a new flooring and the gate closing was an issue.
- (ii) Agreed actions from report were **CLLR CORBIN** will contact Seeds 4 Success to ask if they can help with clearing as a regular event including removal of rubbish collected. **CLLR SPENCER** will ask a local contractor if they can provide wood chippings.
THE CLERK will contact Elite to ask them to fix the speed and ferocity that the door closes
- (iii) Regular playground checks. **CLLR PATCH** has agreed to check the playground weekly and send a report to the clerk.

ZPC 22/17 WHITESHEET ACADEMY DEFIBRILLATOR

Council **RESOLVED** to pay Clifford Shean Ltd re Installation Costs of £132 (inc vat £22) to install the defibrillator at Whitesheet Academy. **THE CLERK** will contact them to go ahead.

Proposed Cllr d'Ambrumenil, seconded Cllr Patch

Resolved 6 – 0 – 0

ZPC 22/18 GREEN PASTURES

- (i) Council was asked to consider Lease: Version 6 which had been circulated with comments regarding insurance and insertion of a clause regarding subrogation. It was suggested that **CLLR GIBBONS** speak to the insurance company and check if there would be an additional premium applied if the clause was inserted. Concern around the word reasonable was discussed. Concern was also expressed that Councillors may have missed other important clauses that may affect the lease at a future date without realising. **CLLR GRAY** will ask Farnfields Solicitors to give a top-level read through. It is hoped they would not charge for a read through but **CLLR GRAY** will come back to Council if there is a charge. The discussion with the insurance company will be delayed until Farnfields have read the document and think it prudent to add the clause.
- (ii) Council **RESOLVED** to pay a VAT refund from D-Lux Plumbing Invoice (£248.60) to the Zeals Youth Trust.

Proposed Cllr d'Ambrumenil, seconded Cllr Hole-Jones

Resolved 6 – 0 – 0

ZPC 22/19 PCSO REPORT

PCSO Dan Gill was unable to make the meeting but his report was read out and **the Clerk** will circulate with the minutes.

ZPC 22/20 WILTSHIRE COUNCIL MATTERS

- (i) Following a recent LFHI meeting (08/06/22) where it was agreed to support dropped kerb request at Bells Lane junction, with a charge of £312.50 (max) Council **RESOLVED** to agree to the charge and **the Clerk** will confirm with Paul Shaddock (Highways Engineer) prior to work starting.

Proposed Cllr d'Ambrumenil, seconded Cllr Patch

Resolved 6 – 0 – 0

- (ii) Council **noted** that it is now time for the winter preparations: Salt Bin audit – inspection/filling/replacement : contact Nicola.Mundy @Wiltshire.gov.uk. **The Clerk** will try to locate a snow plan in order to access the ton of salt allocation.

ZPC 22/21 DATE OF NEXT MEETING –Council agreed the date of the next meeting on 22 September 2022

The meeting closed at 8.50 pm

Members are reminded that the Council has a general duty to consider the matters above in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status or disability), Crime & Disorder, Health & Safety and Human Rights.