

MINUTES OF THE MEETING OF ZEALS PARISH COUNCIL

HELD ON

Thursday 17th July 2025, At Zeals Village Hall
zealspc.org.uk

The meeting was opened at 1903

PRESENT: Cllrs C Spencer, (Chair), J Gray, P Thomas, A Patch, D Corbin, M Gibbons, L d'Ambrumenil, Ms L Gilby (Clerk)

PUBLIC SESSION

Three members of the public were present.

One question asked about the Play Area / Football Pitch. It covered weeds that had been cleared and had not been disposed of / trees and brambles growing over the football pitch / play park flooring / expansion of play area and new equipment / picnic benches. Answers covered in item ZPC 25/21

WILTSHIRE COUNCIL REPORT: - Cllr G Jeans

Cllr Jeans spoke about the Wiggly bus service starting again, giving a door-to-door service to customers who ring and book the service.

Police Response Times – since this service has been moved from Warminster to Trowbridge, the response times to the Zeals / Mere area have doubled, now taking up to 20 mins to respond to emergencies. The Area Board have agreed this is wrong and have asked the public to keep putting in complaints.

ZPC 25/14 TO RECEIVE AND AGREE APOLOGIES FOR ABSENCE

None received but Cllr Spencer apologised for being late.

ZPC 25/15 DECLARATIONS OF INTEREST

(i) To consider any written requests for dispensations by the clerk. - none received.

(ii) To receive any declarations of interest - none received

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Zeals Parish Council Code of Conduct for Members and by the Localism Act 2011

ZPC 25/16 MINUTES

Council **AGREED** to approve and sign as a correct record the minutes of the Parish Council meeting held on the 22nd May 2025.

Proposed Cllr Patch, Seconded Cllr Thomas

Resolved 5 – 0 – 0
(for-against-abstain)

Council **AGREED** to approve and sign as a correct record the minutes of the Parish Council meeting held on the 30th June 2025.

Proposed Cllr d'Ambrumenil, Seconded Cllr Gray

Resolved 5 – 0 – 0
(for-against-abstain)

ZPC 25/17 FINANCE MATTERS

- (i) To note the balance of the account. **£17,990.76** (30/06/25) in current account and £10,281.91 in the deposit account.
- (ii) The Parish Council **AGREED** to pay the following payments and any that come in after the agenda had been sent out.

Account	Amount	
Community First Insurance	£579.36	By Bank Transfer

Proposed Cllr Patch, Seconded Cllr Thomas

Resolved 5 – 0 - 0

- (iii) To note payments paid out under delegated powers:

Miss Gilby Salary 1/5/25 - 30/6/25	£475.20	By SO
Frances Hill – Microsoft payment paid by her credit card	£84.99	By BACS
AM Light - 8/6/25 and 23/6/25 - Grass cuts at Zeals village hall and village green	£100.00	By BACS
WALC – Clerks Training	£48.00	By BACS
Elite Playgrounds - Repairs	£318.00	By BACS
Clerks Expenses – Printer ink and paper	£45.90	By BACS
Stamps & envelopes	£2.67	
Total	£48.57	
Clerks Work from Home payment Jan – June 2025 @ £8 per month	£48.00	By BACS
IV, SM & RS Thomas – Hedge cutting	£216.00	By BACS

Proposed Cllr , Seconded Cllr

Resolved 0 – 0 - 0

ZPC 25/18 PLANNING APPLICATIONS

- (i) Applications to consider at the meeting: or any urgent applications that come in after the agenda goes out

Application No: PL/2022/09365 Application Type: Full planning permission Proposal: New employment building (Use Class B2) with associated offices, access, car parking, service space, landscaping and associated development infrastructure. Site Address: Land adjacent to Quarryfield Industrial Estate, Castle Street, Mere, BA12 6LA Applicant: Richard Hollingbery AMENDED PLANS/ADDITIONAL INFORMATION Further to our previous notification, please note we have now received amended plans and/or additional information for the above proposal. These can be viewed on the website by clicking on this link https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z000019AweX	No Objections	
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If you wish to make any further comments please do so by 24/07/2025. You can make your comments via the online facility on our website.		
Officer's Name: Sue Morgan Direct Line: 01225 770203 Application No: PL/2025/05756 Application Type: Notification of proposed works to trees in a conservation area Proposal: Cedar tree - fell Site Address: CHRISTMAS STEP, TULSE HILL, ZEALS, WARMINSTER, BA12 6NQ	No Objections	

Proposed, Seconded
Resolved 0 – 0 - 0

(ii) Applications considered/determined since last meeting: For Information

Application	Zeals PC Comment	Wiltshire Council Decision
Application Ref: PL/2025/03345 - Prior Notification - Building Address: New Dairy, St Martins Farm, Chapel Lane, Zeals, Warminster, Wilts, BA12 6NZ Proposal: Pitched roof extension to cover cattle gathering area Applicant Name: Kenneth Spencer Ltd Case Officer: David Cox Decision Date: 20 June 2025 Decision: Prior Approval Refused		Full planning permission is needed

ZPC 25/19 MICROSOFT PAYMENT

The Council **DISCUSSED** the annual Microsoft payment and how to pay going forwards. The Clerk was instructed to find out if the Parish Council can have a debit or credit card

Proposed Cllr Seconded Cllr
Resolved 0 – 0 - 0

ZPN 25/20 POTHOLE

The Council **DISCUSSED** Wiltshire Councils response to complaints about pot holes and reiterated that complainants must just keep reporting to Wiltshire Council

Proposed Seconded
Resolved 0 – 0 - 0

ZPC 25/21 WESTFIELD PLAYGROUND

The council **DISCUSSED** the question raised in the public session by a member of the public and **RESOLVED** Cllr Spencer would remove the weeds that had been left in a pile. Cllr Patch suggested a separate meeting to discuss the way to move forward but it was instead **RESOLVED** that she would email Elite Playgrounds and ask what they would recommend for new fencing/play park flooring/equipment/picnic benches and pricing. The Clerk was instructed to contact the insurance company to make sure any changes would be covered by the insurance policy and to investigate any grants that may be available for refurbishing the play area.

It was **RESOLVED** that the play area could not be expanded as the Parish Council do not own the land outside of the perimeter fencing.

Proposed Cllr , Seconded
Resolved 0 – 0 – 0

ZPC 25/22 FORGOTTEN PATCH OF LAND, FORGE LANE

The Parish Council cannot do anything with the patch of land unless it is growing into and interfering with the Highway. The residents who are having problems with weeds from this patch of land will have to discuss a resolution with the owner.

ZPC 25/23 ALLOTMENTS

The council **DISCUSSED** the Clerks report about the overgrown plots, it was decided that it was unfair to other allotment holders to allow these unkempt plots to stay as they are. It was **RESOLVED** to take back the plots, have them strimmed and put plastic down to kill the weeds, before readvertising for new tenants. The Clerk was instructed to email the 3 tenants who had taken no action after a letter had been sent, advising that the plots needed tidying with reference to their tenancy agreement.

Proposed Cllr Thomas, Seconded Cllr Patch
Resolved 5 – 0 - 0

ZPC 25/24 ITEMS FOR NEXT AGENDA

Westfield Play Area

ZPC 25/25 DATE OF NEXT MEETING – Thursday 18th September 2025.

Members are reminded that the Council has a general duty to consider the matters above in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status or disability), Crime & Disorder, Health & Safety and Human Rights.

The meeting finished at 2010