

MINUTES OF THE MEETING OF ZEALS PARISH COUNCIL

HELD ON

Thursday 18th September 2025, At Zeals Village Hall

zealspc.org.uk

The meeting was opened at 1859

PRESENT: Cllrs C Spencer, (Chair), J Gray, A Patch, D Corbin, M Gibbons, L d'Ambrumenil, L Gilby (Clerk)

PUBLIC SESSION

Five members of the public were present.

The Chair of the Village Hall Committee gave a few words with an update.

Bookings are good and covering costs although there aren't many bookings at the weekends.

The coffee morning took £300 and there is a quiz night organised with a fish and chip supper.

There is a small issue with a gutter, so the PC Chair will get someone to sort it out.

It was noted that the corner stone above the door is starting to 'flake'

It was asked if the notice board could be mended/replaced, Barbara will get some quotes so that provisionally it can be resolved at the VH meeting in November, that the PC will pay for a new one

WILTSHIRE COUNCIL REPORT: - Cllr G Jeans

Cllr Jeans was running a little late so we didn't get a report from him

ZPC 25/26 TO RECEIVE AND AGREE APOLOGIES FOR ABSENCE

Cllr Thomas

ZPC 25/27 DECLARATIONS OF INTEREST

(i) To consider any written requests for dispensations by the clerk. - none received.

(ii) To receive any declarations of interest - none received

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Zeals Parish Council Code of Conduct for Members and by the Localism Act 2011

ZPC 25/28 MINUTES

Council **AGREED** to approve and sign as a correct record the minutes of the Parish Council meeting held on the 17th July 2025.

Proposed Cllr Patch, Seconded Cllr d'Ambrumenil

Resolved 5 – 0 - 0
(for-against-abstain)

ZPC 25/29 FINANCE MATTERS

(i) To note the balance of the account. **£15,472.99** (31/08/25) in current account and £10,294.34 in the deposit account.

(ii) The Parish Council **RESOLVED** to pay the following payments and any that come in after the agenda had been sent out.

Account	Amount	
AM Light – 18/7, 1/8, 4/9	£150.00	By BACS
AM Light – 28/8 work on allotments	£120.00	By BACS

The Chair mentioned that he thought the allotment was a shambles when he assisted Adrian Light with the overgrown plots, however it was agreed that the plots that are worked on are looking good. The PC has interest in the one large plot, but the 3 vacant half plots need to be advertised.

(iii) To note payments paid out under delegated powers:

Miss Gilby Salary 1/5/25 - 30/6/25	£475.20	By SO
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(iv) To **RESOLVE** the Clerks pay increase from £14.84/hr to £15.31/hr and to pay backdated wages from 1st April 2025 as taken from the Local Government Pay Agreement 2025/26

Proposed Cllr Patch, Seconded Cllr d'Ambrumenil
Resolved 5 – 0 - 0

(v) To **RESOLVE** retrospectively, payment for the insurance for the Village Hall at £731.02

Proposed Cllr Patch, Seconded Cllr d'Ambrumenil
Resolved 5 – 0 - 0

ZPC 25/30 PLANNING APPLICATIONS

(i) Applications to consider at the meeting: or any urgent applications that come in after the agenda goes out

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Proposed, Seconded
Resolved 0 – 0 - 0

(ii) Applications considered/determined since last meeting: For Information

Application	Zeals PC Comment	Wiltshire Council Decision
PL/2025/06022 - Proposed Works to Trees in a Conservation Area CHURCH COTTAGE, PORTNELLS LANE, ZEALS, WARMINSTER, BA12 6PG	No Objection	No Objection
PL/2025/06524 - Prior Notification St Martins Farm, Chapel Lane, Zeals, Warminster, BA12 6NZ Apex extension to cover over existing concrete area to divert rainwater away from slurry lagoon	No Objection	Prior Approval Not Required

During the discussion on Planning, the Chair allowed Richard Greenwood to say a few words. Mr. Greenwood was following up on an email he had sent that afternoon to bring the Council up to date with the ongoing issues with Boyes Transport, who are now going to a High Court hearing following breaches of their planning applications.

ZPC 25/31 WESTFIELD PLAY AREA

This was for Cllr Patch to update the Council on the work that has been done behind the scenes to refresh the play area. Cllr Patch has organised a meeting at the play area with the other Councillors on Wednesday 24th September at 5pm.

It was thought that for resurfacing the area, grass mats, which would allow the grass to grow through, but mean the area would not become muddy may be an ideal solution. Cllr Patch is going to get some quotes, and the Clerk has been instructed to ask Adrian Light how much extra he would charge to include the play area in his mowing round.

Proposed Cllr Seconded Cllr

Resolved 0 – 0 - 0

ZPN 25/32 CHAIRS REQUEST FOR AOB AGENDA ITEM

There was a short discussion on the Chairs request for an AOB agenda item, the Clerk pointed out that 'Items for the next Agenda' was already fulfilling that role, so it was agreed to leave as it is.

Proposed Seconded

Resolved 0 – 0 - 0

ZPC 25/33 ASSERTION 10

The Clerk informed the Council that for the 2025/26 end of year and AGAR some changes have been made to the digital and data compliance.

The Council are up to date with the majority of changes but the website needs to be checked that it meets accessibility regulations and the Council needs an IT Policy.

The Clerk will move forwards with these and is hoping to have a draft IT Policy by the next meeting.

Proposed Cllr, Seconded Cllr

Resolved 0 – 0 – 0

ZPC 25/34 ITEMS FOR NEXT AGENDA

Westfield Play Area

Defibrillator – Battery problem?

First Aid Course run by St. Johns Ambulance

Wiggly Bus – Is it working?

ZPC 25/35 DATE OF NEXT MEETING – Thursday 20th November 2025.

Members are reminded that the Council has a general duty to consider the matters above in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status or disability), Crime & Disorder, Health & Safety and Human Rights.

The meeting finished at 2051