

**MINUTES OF THE MEETING OF
ZEALS PARISH COUNCIL
HELD ON
Tuesday 25 July 2024, At Zeals Village Hall
zealspc.org.uk**

The meeting was opened at 7.00 pm

PRESENT: Cllrs J Gray (Chairman), P Thomas, M Gibbons, A Patch and D Corbin,
Mrs F Hill (Clerk)

PUBLIC SESSION

1 Member of the public was present.

WILTSHIRE COUNCIL REPORT – Cllr G Jeans.

Cllr Jeans informed the meeting that now the Parish Council had received CIL money there were procedures to follow, report and advertise what the money is spent on. The Clerk will liaise with Wiltshire on what is permitted. She must report each year regarding CIL funding even when we have nothing.

ZPC 24/16 TO RECEIVE AND AGREE APOLOGIES FOR ABSENCE

Cllrs C Spencer, - these were approved.

ZPC 24/17 DECLARATIONS OF INTEREST

(i) To consider any written requests for dispensations by the clerk. - none received.

(ii) To receive any declarations of interest - none received

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Zeals Parish Council Code of Conduct for Members and by the Localism Act 2011

ZPC 24/18 MINUTES

Council **RESOLVED** to approve and sign as a correct record the minutes of the parish council meeting held on the 23 May 2024 and the Planning meeting held on the 12 June 2024.

Proposed Cllr Gibbons, Seconded Cllr Thomas

Resolved 4 – 0 - 0
(for-against-abstain)

ZPC 24/19 CLERKS REPORT INCLUDING UPDATES FROM PREVIOUS MEETING (not covered by other agenda items)

The Clerk informed council she is in correspondence with Wiltshire Council's planning enforcement team regarding the land at Boyes Transport Yard. The applicant has launched an appeal, and all other matters are on hold.

White Cottage. The Clerk has been in correspondence with Wiltshire Council and the landowner. Cllr Gibbons was able to report that work had begun on clearing the footpath.

The Clerk has also asked Cllr Gibbons to add the triangle with telegraph pole onto the list for the Parish Steward.

The Clerk is waiting on a start date from Lime Repair for the village hall.

ZPC 24/20 FINANCE MATTERS

(i) Council **NOTED** the balance of the account. **£6,205.79** (30/06/24) in current account and £10,179.36 in the deposit.

(ii) The Parish Council **RESOLVED** to pay the following payment and any that come in after the agenda has been sent out.

Account	Amount	Cheque
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		number
Mrs Hill Salary 1/05/24 – 30/06/24 45 1/2 @£14.17 = £644.74 Expenses inc Homeworking allowance (£8pm = 8pm) May - Jun = £16	£660.74	1142
HMRC Tax and NI for Clerk	£0	By DD
Adrian Light - grass cut @ £45 26/5, 7/6, 21/6, 5/7, 19/7	£224	1141
R Thomas - cutting of verges £150 + VAT (£30)	£180	1140
NEO Gardening & Maintenance– strim Allotment 8b to allow a tenant to take it on. To Clear the weeds on the playground.	£292	1143

(iii) Council **NOTED** payments paid out under delegated powers:

Elite Playground Inspections £71 + vat	£85.20	1139
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Proposed Cllr Patch, Seconded Cllr Gibbons
Resolved 4 – 0 - 0

(iv) Council **RESOLVED** to apply for internet banking for signatories to be able to make transfers and payments without waiting until meetings to sign a physical cheque. 2 signatories will have to agree each payment just like now. Cllrs Patch, Gibbons and Gray all bank with Lloyds and are happy to use Internet Banking. The **Clerk** will initiate this process.

Proposed Cllr Patch, Seconded Cllr Thomas
Resolved 4 – 0 - 0

(v) Council **RESOLVED** to transfer the CIL monies out of the current account into the deposit account and transfer it back when required.

Proposed Cllr Patch, Seconded Cllr Gibbons
Resolved 4 – 0 - 0

PLANNING APPLICATIONS

(i) Applications to consider at the meeting: or any urgent applications that come in after the agenda goes out

PL/2023/07051 Boyes Transport Yard Appeal	The Clerk updated council in her report. It was agreed that the clerk would write a further comment stating concern at the lack of planning process adhered to and what had appeared was outside the original planning granted	
PL/2024/04801 7 Longcross Zeals 2 storey and single storey rear extension	Revised documentation submitted - No further action required	
PI/2024/04804 Tredaren, Forge Lane Demolition of existing garage outbuilding and erection of one bedroom cabin	Revised documentation submitted - no further action require	

(ii) Applications considered/determined since last meeting: For Information

Application	Zeals PC Comment	Wiltshire Council Decision
Leaping Frogs Planning Application to create a new classroom for youngest children	Support	
PL/2024/04070 Fountain Cottage Zeals Removal of condition 6 on PL/2022/04563 to allow independent occupation of the dwelling known as Fountain Cottage	Object	Refused
PL/2024/04804 Tredaren, Forge Lane Demolition of existing garage outbuilding and erection of one bedroom cabin	Support	
PL/2024/04801 7 Longcross Zeals 2 storey and single storey rear extension	Support	

Cllr Corbin joined the meeting.

ZPC 24/21 COMMUNITY INFRASTRUCTURE LEVY - CIL

- (i) Council **NOTED** we have received an initial payment of £19,369.45 in respect of CIL payments.
- (ii) Council **RESOLVED** that the community projects we should consider investing in should be.
 - a. Village Hall – further to waiting for the first phase of repairs to be started on the village hall Council should request them to look at the whole scope of works and see what can be combined together to save scaffolding costs and anything else that might require work. The **Clerk** will speak to Lime Repairs and discuss the options.
It was pointed out that the acoustics in the hall were not good and when many people were in the room it was difficult to hear. Council was unsure if there was a T-Loop in the hall. **Cllr Gray** will acquire information and a quote from a company who provide open plan offices with quietening panels. **Cllr Corbin** will discuss with the company who are addressing the acoustics in the church.
 - b. Playground - The woodchip is tired and dirty when children fall on it and it was discussed that soft impact tarmac rubber flooring might be the way forward to save injury and longer term maintenance. **Cllr Patch** will look into this and get some quotes.
 - c. It was noted the car park at Leaping Frogs was in need of repair. **The Clerk** will check who is responsible for this and if Council need to repair it does it qualify for CIL funding or will we need to fund it from the Precept.

Proposed Cllr Gray, Seconded Cllr Gibbons

Resolved 5 – 0 - 0**ZPC 24/22 WESTFIELD PLAYGROUND**

- (i) Council discussed the Elite report, they had also supplied a quote to fix the gate. It was **AGREED** that there was nothing in the report that was critical and if the surface is to be replaced; we should stagger the maintenance works. **The Clerk** will ask Elite if they can replace the see-saw and provide a quote for it.

Discussion took place regarding the fence. **Cllr Corbin** will look at the fence and get a quote for repair asking the question; will the fence require lifting and replacing if Council agrees to change the surface.

- (ii) Discussion took place regarding the state of the weeds at the playground. The clerk and Cllr Patch have had complaints about them. Council **RESOLVED** to ask NEO Gardening & Maintenance to clear the weeds.

Proposed Cllr Thomas, Seconded Cllr Patch

Resolved 5 – 0 - 0

ZPC 24/23 DEFIBRILLATOR

- (i) Council **RESOLVED** to accept the gifted Defibrillator from Southwest Ambulance Service and keep it where it is in Portnells Lane for the duration of its useful life. It was **NOTED** that the life span of the unit was unknown and may be shortened by the cold weather but it was not possible to encase it in an electric cabinet at the current site. It was **AGREED** that people knew where it was situated and in emergency may not be able to remember a new site. Council will be responsible for replacing pads when required. The **Clerk** will ask Paul Cosh of SWAS to assist Cllr Patch register it on the National Defibrillator Network. Also, if we can have a supply of fresh pads to keep in store.
- (ii) Council **RESOLVED** not to purchase the London Hearts defibrillator at the current time. When all the works to the hall have been completed council will look invest in a new one siting it on the outside of the hall.

ZPC 24/24 CENTRAL RESERVATION

- (i) Council was asked to consider an email received from a resident regarding the removal of the central bollards in the road to allow allotment holders to park. It was **NOTED** these were put in to reduce speeds, but this does not work. They obscure traffic in particular bikes and there have been near misses due to this. It was suggested **the Clerk** write to Wiltshire Council.
- (ii) It was **NOTED** that the procedure would be for the resident complete a Highways Improvement Form and ask the Parish Council to submit it to LHFIG. The Parish Council will be liable to 25% of the cost, to cover TTROs and a member from the Parish Council will be required to attend the LHFIG meetings.
- (iii) The Council was informed that the neighbouring village of Bourton now had a 30 mph speed restriction and should this be continued. Council **AGREED** to look at the traffic calming holistically at the next meeting.

ZPC 24/25 ALLOTMENTS

- (i) Council **RESOLVED** to approve for **The Clerk** to get in someone to tidy up the vacant plot in order for a new tenant to take it on and to tidy the internal hedges and pathways after the 31 August and to maintain them over the year.
- (ii) Council **RESOLVED** for **Cllr Corbin** to get a quote to secure the far gate post into the Allotments.
- (iii) It was suggested the Clerk ask the tenants to help keep the paths clear. Perhaps have a weekend when they all come together to clear. Even if only a handful turn up, they can work together to clear the area

Proposed Cllr Thomas, Seconded Cllr Patch

Resolved 5 – 0 - 0

ZPC 24/26 CORRESPONDENCE Council NOTED the items below

- (i) Email 13/5/24 from Paul Cosh of SWAST regarding update on defibrillator (Previously Circulated)
- (ii) Email from resident 21/04/24 re removing the central bit in the road for allotment holders to park. (previously circulated)
- (iii) Emails from resident 24/6/24, 10/7/24 regarding the weeds at the play area and kerbside weeds. (previously circulated)
- (iv) Email from resident 26/6/24 regarding the state of the Allotments. (previously circulated)
- (v) Email from Cllr Jeans 30/6/24 re reducing the speed limit in Bourton (previously circulated)
- (vi) Email from Wiltshire Council Planning re PL/2023/07051 appeal

ZPC 24/27 ITEMS FOR NEXT AGENDA

- (i) Hall Repairs
- (ii) Playground Works
- (iii) Traffic calming

ZPC 24/28 DATE OF NEXT MEETING –Thursday 26 September 2024 following a Village Hall Trustee Meeting 6.45pm.

Members are reminded that the Council has a general duty to consider the matters above in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status or disability), Crime & Disorder, Health & Safety and Human Rights.

The meeting finished at 8.20.