

**MINUTES OF THE MEETING OF
ZEALS PARISH COUNCIL**

HELD ON

Thursday 27 July 2023, At Zeals Village Hall

<https://www.hugofox.com/community/zeals-parish-council>

The meeting was opened at 7 pm

PRESENT: Cllrs, M Gibbons (Chairman), A Patch, P Thomas, D Corbin
Mrs F Hill (Clerk)

PUBLIC SESSION

1 Member of the public was present

Wiltshire Council - Cllr G Jeans

TO RECEIVE AND AGREE APOLOGIES FOR ABSENCE Cllrs C Spencer, J Gray, L D'Ambrumenil - The apologies for all these were approved

ZPC 23/17 DECLARATIONS OF INTEREST -

- (i) To consider any written requests for dispensations by the clerk. None received.
- (ii) To receive any declarations of interest - None received

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Zeals Parish Council Code of Conduct for Members and by the Localism Act 2011

ZPC 23/18 THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON THE 4 MAY 2023.

Council **APPROVED** and **SIGNED** the minutes of the Parish Council meeting held on the 4 May 2023 as a correct record.

Proposed Cllr Patch, Seconded Cllr Thomas

Resolved 4 – 0 - 0

(for-against-abstain)

ZPC 23/19 ACTIONS FROM PREVIOUS MEETING (not covered by other agenda items)- None

ZPC 23/20 CLERKS REPORT

- (i) *The Clerk updated council on a discussion she had had regarding the wire on the green: The cable that runs across the green is perfectly safe! It was for Christmas lights, which were run through a transformer to 12v presently disconnected inside the power point. The cable is redundant not in use anymore, unlikely to be used again as the tree is gone!! It has to stay, quite safe underground.*
- (ii) *Update on CIL: the Clerk updated Council on the progress of the CIL in regards the nursing home PL/2020/11079. She had informed Wiltshire Council (WC) that building works appear to have started but the department dealing with this had asked if we had owner names. The Clerk has given the details she can find and Cllr Jeans said they could approach him if they needed more. It was discussed that future CIL payments may not be made as there is a boundary review due which could place this industrial development site in to Mere's boundary. The Clerk will look into the details.*

ZPC 23/21 FINANCE MATTERS

- (i) Council **NOTED** the balance of the account. £4872.11 (30/6/23) in current account and £10,064.83 in the deposit.

(ii) Council **RESOLVED** to pay the following:

Mrs Hill Salary 16/3/23 -25/4/23 48 3/4 hrs £13.17 - £642.04 Mrs Hill expenses inc Homeworking allowance (£8pm = £16) June - July Expenses £18.97 padlock / chains £ 20.80 stamps	£697.81	Chq 1111
HMRC Tax and NI for Clerk	£76.20	By DD
Adrian Light Grass cutting 5/5 19/5 2/6 19/6 1/7 17/7 @ £45	£270	1110
Elite Playgrounds - Inspection 8 June	£85.20	1109
Jen Gray - sign	£20.99	1108
AOS - payroll	160	1107

Proposed Cllr Patch, Seconded Cllr Thomas

Resolved 4 – 0 - 0

(iii) Council **NOTED** and **AGREED** payments paid out under delegated powers:

WALC (Previously agreed)	£295.21	1105
IV, SM & RS Thomas – hedges and verges Nov-Mar	£360	1106
Community insurance – PC (Previously Agreed)	£542.99	1101
Community insurance – village hall	£679.77	1102
Water2water – allotments	£28.55	1104

Proposed Cllr Patch, Seconded Cllr Corbin

Resolved 4 – 0 - 0

(iv) Council **RESOLVED** to use AOS to provide payroll services for the coming year.

Proposed Cllr Patch, Seconded Cllr Thomas

Resolved 4 – 0 - 0

ZPC 23/22 PLANNING APPLICATIONS

(i) Council had no applications to consider at the meeting:

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(ii) Council **NOTED** the applications considered/determined since last meeting:

PL/2022/09365	Zeals PC supported	Still awaiting WC decision
PL/2023/04099 – Wolverton Farm – 2 Story Extension	Zeals PC supported	WC approved with conditions
PL/2023/04127 – Variation of condition	PC objected	Still awaiting WC decision

ZPC 23/23 DEFIBRILATOR TRAINING

(i) Council **NOTED** - training will take place on 26 October at the Village Hall. This will take 1.5 – 2 hours starting at 6pm. We will open up to all residents and the local villages as well. The training numbers are unlimited – our restrictions will come from numbers inside the hall. **The Clerk** will begin advertising and inviting other councils

and residents. **Cllr Patch** asked the Clerk to delay as she would check the date with the trainers. They were unsure of the date when she last spoke to them.

ZPC 23/24 WESTFIELD PLAYGROUND

- (i) **Cllr Patch** is due to carry out her regular check next week. She will email the Clerk with any issues.
- (ii) Council considered the play area report. It was **AGREED** the weeding needed to be done. **Cllr Corbin** will ask Seeds4Success to do some. He will also investigate setting up a working group to oversee and maintain any weeding from the Westfield community around the playground.
- (iii) Discussion took place on the broken bit of fence. **Cllr Corbin** will arrange for this to be fixed.
- (iv) It was **NOTED** that the fence from playground is not secure. This is not the Parish Councils fence. **The Clerk** will try and establish who bears the responsibility.

ZPC 23/25 ALLOTMENT

- (i) The Clerk updated the meeting on the recent break-in at the allotments. She has provided two chains and two padlocks to lock both gates and has informed all the allotment holders of the codes to get in. It was noted that these had not been in evidence the previous week. **The Clerk** will chase.
- (ii) It was discussed that some of the allotments look a little unused however despite the appearances from a distance it was felt these did have someone tending them. **The Clerk** will chase and check if any are ready to be relet.

ZPC 23/26 SID –Cllr Gibbons recently attended a meeting about SID data within the community. The Police are requesting data to be logged and sent to them in order that they can find the danger spots and target those. The meeting was made aware that our SID is a very basic model and unable to gather the data required. We also only have it once every three months. It was discussed if we should upgrade but **AGREED** we could revisit this sometime in the future.

ZPC 23/27 VILLAGE HALL REPAIRS

- (i) Council **CONSIDERED** a report on the state of the walls and roof of the Village Hall. It was **AGREED** the **Clerk** would arrange for a surveyor to look at the level of works to be done in order to present quotes to the meeting at the September meeting when the Hall Committee will be present.
- (ii) Cllr D'Ambrumenil provided the meeting with a report on the Alms Houses. The **Clerk** will ask her to arrange for the specialist lyme works builders to take a look at the hall and provide a report or quote for repairs.

ZPC 23/28 CORRESPONDENCE - Council NOTED the items below

- (i) Copy email from County Highways re the Bells Lane Fence (previously circulated) – Discussion took place regarding this as Cllr Jeans believed WC were awaiting a decision from the PC. The **Clerk** will clarify.
- (ii) Email from the secretary of Zeals Allotment Charity (previously circulated)- This had requested volunteers to join the charity. Cllr Grey and Cllr Thomas have put forward their names.
- (iii) Correspondence from SBA the external auditor (previously circulated)

ZPC 23/29 ITEMS FOR NEXT AGENDA

- (i) Hall repairs

- (ii) Bells Lane if WC are waiting a PC decision
- (iii) Allotment Agreement with owner is due for renewal.

ZPC 23/30 DATE OF NEXT MEETING –Thursday 28 September July 2023 at the Village Hall at 7.00 pm (immediately after a Village Hall meeting 6.45pm)

Members are reminded that the Council has a general duty to consider the matters above in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status or disability), Crime & Disorder, Health & Safety and Human Rights.

The meeting closed at 8.09pm

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