

Minutes of the Annual General Meeting of Zeals Parish Council held on 12 May 2022

In attendance: Cllr Spencer (Chair), Cllr Corbin, Cllr d'Ambrumenil and Cllr Gray. Also G Edgar (Clerk), and 4 residents.

1 Apologies: Received from Cllr Gibbons, Cllr Hole-Jones and Cllr Patch

2 Declarations of any interest: None relevant to this meeting.

3 Approval of the 2021 AGM Agenda minutes: Cllr Spencer proposed that the minutes were a true and accurate record, and Cllr Corbin seconded. All were in agreement.

4 Election of officials for the financial year 2021 -2022: Cllr Spencer was elected Chairman (proposed by Cllr d'Ambrumenil and seconded by Cllr Corbin), and all were in agreement. Cllr Gray was elected Vice-Chairman (Cllr Spencer proposed and Cllr d'Ambrumenil seconded) and all were in support. Subsequently, acceptance of position forms were signed by those elected and the forms were duly counter-signed by the Clerk. Also, Cllr Hole-Jones has agreed to carry on leading the Council on planning matters.

5 Financial Report from the Clerk/Responsible Financial Officer:

All the relevant forms and statistics showing the chronological summary of payments made and sums received had been distributed, as usual, to all councillors in good time before the meeting. Meanwhile, the accounts had been audited and officially confirmed to be a true and accurate record by an Independent Auditor before the meeting. The Clerk explained how the balances reconciled with the Cash Book for the year. The Clerk outlined in some detail how the Internal Audit operated, and also explained the reasons why an Annual Governance and Accountability Review (AGAR) would be needed this time, and the extra costs involved from this External Audit. Councillors were reminded that last year the parish council was classed as an Exempt Authority and did not need an AGAR for that year. Cllr Spencer proposed that the accounts for the past financial year should be accepted as a true record of the parish council's finances, Cllr Corbin seconded and all were in agreement.

N.B. Completing the forms associated with the Annual Governance and Accounting Review: Cllr Spencer as Chairman, and the Clerk as the Responsible Financial Officer, duly completed the official signing of all the relevant sections on the AGAR forms, including those for public display on the boards and on [www. hugofox.com/community/zeals-parish-council-10408/about-us](http://www.hugofox.com/community/zeals-parish-council-10408/about-us) website

There being no other business the Chairman closed the meeting at 7.45 pm.

Signed:Chairman. Date: