

ZEALS PARISH COUNCIL

Parish Clerk - Mrs Fran Hill Email clerk-zealspc@outlook.com

Dear Councillors,

I hereby give notice that on Thursday 23 May 2024, immediately after the Annual Parish Meeting. The Annual Parish Council Meeting of Zeals will take place at the Village Hall, Zeals. All members of the Council are summoned to attend for the purpose of considering and resolving upon the business set out hereunder.



Signed by Fran Hill, Clerk

Date: 16 May 2024

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

- a. Members are asked to confirm Register of Interests on Wiltshire Council website are up-to-date.

3. ELECTION OF CHAIRMAN

- a. To Elect Chairman and receive Chairman's Declaration of Acceptance of Office.

4. ELECTION OF VICE-CHAIRMAN

- a. To Elect Vice-Chairman

5. MINUTES

To approve as a correct record the minutes of the last Annual Parish Council Meeting held on 4 May 2023 (already circulated).

6. POLICY REVIEW

Review and approve the Standing Orders adopted 2013
Review and approve the Financial Regulations adopted 2014
Review and approve the Code of Conduct
Review and approve the Scheme of Delegation

7. CALENDAR OF MEETINGS 2022/23

To agree the calendar of meeting for the coming year

- 23 May 2024
- 25 July 2024
- 26 Sept 2024
- 28 Nov 2024
- 23 Jan 2025
- 27 Mar 2025
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- 22 May 2025 the three meetings are dependent on the date of the councillor elections May 2025
- 22 May 2025 Annual Parish Council Meeting
- 22 May 2025 Annual Parish Meeting